Maryland
STATE DEPARTMENT OF EDUCATION

Grant Information Guide

Maryland Teacher Relocation Incentive Grant

Maryland State Department of Education
200 West Baltimore Street
Baltimore, Maryland 21201

Deadline
November 13, 2026
No later than 5:00 p.m. EDT

MARYLAND STATE DEPARTMENT OF EDUCATION

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State Superintendent of Schools

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Program Description

The Maryland Teacher Relocation Incentive Grant is a grant administered by the Division of Educator Effectiveness at the Maryland State Department of Education (MSDE). This grant provides funding to County Boards to incentivize out-of-state licensed teachers to relocate to Maryland, to work in a Maryland local education agency (LEA) Community School.

AUTHORIZATION

MD Code, Education, § 6-131

GRANT OVERVIEW

Name of Grant Program

Maryland Teacher Relocation Incentive Grant

Purpose

The purpose of this grant is to address the teacher shortage by providing up to $2,000 to teachers who hold a professional license from another state to move to Maryland and work in a Maryland local education agency Community School.

Dissemination

This Grant Information Guide (GIG) was released on September 17, 2026.

Deadline

Applications for Fall 2026 will be due November 13, 2026, at 5 p.m. ET.

Grant Period

October 1, 2026 – September 30, 2027

Funding Amount Available

Total available funding is up to $2,000,000.

Estimated Number of Grants

Disbursement of the $2,000,000 will be dependent on the number of eligible candidates submitted by all LEAs who apply for funding. The total amount per candidate will not exceed $2,.000.

For this grant period, MSDE will provide grants to eligible teachers who were hired and began their assignment during the grant period. This includes:

1. **Eligible teachers who the LEA will hire for the 2026-2027 school year; and**
2. **Eligible teachers who are hired for the 2027-2028 during the grant period AND begin their assignment before or on September 30, 2027.**

Eligibility

For the purposes of the grant program, "teacher" is defined as a "licensed teacher in public kindergarten, elementary, middle, or high school to provide instruction in a specific subject area, grade level, or for a specific student population."

The county board may submit a request to MSDE to receive a grant for an eligible candidate. The MSDE will provide funding directly to the LEA, which will be responsible for providing the funds to the eligible candidate. To be eligible, an individual shall:

1. Have a signed contract to teach in a Maryland public school that begins during the grant period;
2. Hold an unencumbered professional license from another state in a teaching area that allows them to teach public kindergarten, elementary, middle, or high school in a specific subject area, grade level, or for a specific student population; and
3. Agree to teach in a school that has received funding under MD Code, Education, § 5–223 (i.e., Community School) for at least two years after receiving the grant.

Submission Instructions

Grant applications must be submitted to Dr. Jeff Maher, Educator Workforce Pipeline Coordinator (Jeffrey.Maher1@maryland.gov) and Gabby Slocum, Grants Administrator (Gabrielle.Slocum@maryland.gov) by **November 13, 2026.**

PROGRAM CONTACTS

Jeffrey A. Maher, Ph.D.
Educator Workforce Development Coordinator
Division of Educator Effectiveness
Jeffrey.Maher1@maryland.gov

Gabrielle Slocum
Grants Administrator
Division of Educator Effectiveness
Gabrielle.Slocum@maryland.gov

State Responsibilities

MSDE is responsible for providing the required information, data, documentation, and technical assistance to facilitate the success of the grant program. MSDE's Division of Educator Effectiveness staff will be available and make every effort to provide on-demand assistance when requested throughout the grant period.

On or before December 30, 2029, MSDE shall submit a report to the Governor and, in accordance with § 2–1257 of the State Government Article, the General Assembly on the implementation of the grant awards, including the following information:

(1) The number of grant applications received;
(2) The number of grants awarded; and
(3) The number of out–of–state teachers recruited to the State after the implementation of the Grant.

Use of Funds

MSDE will reimburse local education agencies up to $2,000 per eligible grantee, based on the amount spent by the grantee to move to Maryland. The only approved use for the funds received is distribution to eligible teachers who relocated to Maryland to teach in a community school.

Note: Gross-ups are not allowable. If the payment is treated as taxable wages, applicable employee tax withholdings must be deducted from the teacher's total grant allocation. These amounts are included in the maximum $2,000 available per eligible teacher. The LEA may not use grant funds to pay or gross up the LEA's employer payroll taxes or other employer tax obligations. The total grant-funded amount may not exceed $2,000 per eligible teacher.

Application Requirements

COVER PAGE

Proposals must include a completed Proposal Cover Page provided in the application for participation. The cover page should not include any graphics or additional information and must be signed by the Superintendent of Schools or their designee.

NEEDS-BASED ASSESSMENT

A short narrative that explains:

- Total eligible teachers who relocated to Maryland to teach in a community school beginning in the 2026-2027 school year who were not funded through the FY2026 Relocation Grant;
- Estimated count of eligible individuals who will be hired to teach during the remainder of the 2026-2027 school year; and
- Estimated count of eligible individuals who will be hired during the grant period for the 2027-2028 school year who will begin teaching before or on September 30, 2027.

Budget and Budget Narrative

Rather than submitting a budget narrative, the completed needs assessment will act as the narrative. LEAs must complete the C-1-25 MSDE budget form.

Reporting Requirements

The required components of documentation include:

- A candidate list (see required documentation below)
- A copy of the teacher's professional out-of-state license
- A copy of the signed contract between the candidate and LEA

LIST OF ELIGIBLE CANDIDATES

LEAs must keep a list of eligible candidates, their school of employment, their out-of-state license information (state, area of licensure), and their current Maryland license information. Information must be provided in an Excel workbook, with the following columns:

- LEA Name
- Candidate SATID
- Candidate First Name
- Candidate Last Name
- Date of Hire
- Assignment
- LEA School Number
- LEA School Name
- Licensure State
- Out-of-State Licensure Type/Name
- Out-of-State Licensure Subject/Endorsement Area(s)
- Total Amount of Eligible Costs (See Use of Funds"

These Excel forms should be submitted via MOVEit as they contain personally identifiable information.

Local education agencies must comply with the following reporting requirements:

Date	Reporting Requirements for Each Year
Ongoing	If an LEA is selected for a program desk audit, MSDE will send a link to the MOVEit system for LEAs to submit the required components of documentation.
September 30, 2027	C125D Final Report. Include the list of candidates in box 1.
May 14, 2027	The updated list of candidates should be provided to MSDE, if applicable, for the LEA for the remaining 2026-2027 hires. Additionally, if the estimated hiring provided in the intent to apply form is smaller than the amount hired, submit an amendment for a decrease or increase of funds.
September 1, 2027	The updated list of candidates should be provided to MSDE, if applicable, for the LEA for 2026-2027 hires. Additionally, if the estimated hiring provided in the intent to apply form is smaller than the amount hired, submit an amendment for a decrease or increase of funds.
November 15, 2027	Final invoicing due.

Grant Application Timeline

This funding opportunity, including all attachments and updates, can be downloaded from the MSDE Office of Grants Administration and Compliance website.

Date	Timeline Event
September 17, 2026	The Grant Information Guide and the application for participation are released.
October 1, 2026	The grant period begins.
October 1, 2026 – September 30, 2027	Grant Implementation and Monitoring
October 15, 2026; 2 PM OR October 19, 2026; 9 AM	MSDE will hold a virtual office hours support session for interested applicants: Oct 15, 2 PM https://meet.google.com/gvn-xjij-gui Oct 19, 9 AM https://meet.google.com/szv-aofw-cih
November 13, 2026	The grant application period closes.
Week of November 30, 2026	MSDE will notify applicants of the award status via NOGA.
Week of January 1, 2027	LEAs will provide their first candidate list with those who have received funding from the grant.
May 14, 2027	The updated list of candidates should be provided to MSDE, if applicable, for the LEA for the remaining 2026-2027 hires. Additionally, if the estimated hiring provided in the intent to apply form is smaller than the amount hired, submit an amendment for a decrease or increase of funds.
September 1, 2027	The updated list of candidates should be provided to MSDE, if applicable, for the LEA for 2026-2027 hires. Additionally, if the estimated hiring provided in the intent to apply form is smaller than the amount hired, submit an amendment for a decrease or increase of funds.
September 30, 2027	The grant period ends.
November 15, 2027	Final invoicing due.

Non-Discrimination Statement

The Maryland State Department of Education does not discriminate on the basis of age, ancestry/national origin, color, disability, gender identity/expression, marital status, race, religion, sex, or sexual orientation in matters affecting employment or in providing access to programs and activities and provides equal access to the Boy Scouts and other designated youth groups. For inquiries related to Department policy, please contact:

Equity Assurance and Compliance Office
Office of Finance and Operations

Maryland State Department of Education
200 W. Baltimore Street - 2nd Floor
Baltimore, Maryland 21201-2595

410-767-0123 - voice
410-767-0431 - fax
Deaf and hard of hearing use Relay.

Appendices

The following appendices must be included but not apply to the page limit of the Project Narrative. Include other appendices as deemed necessary.

Appendix A: A signed recipient assurances page

Appendix B: A signed C-1-25 MSDE budget form