

KRA Checklist for Test Administrators

COMPONENTS OF THE KRA

The KRA should be administered to all students by 11:59 PM on October 10, 2026. The KRA has three components:

- Star Early Literacy – approximately 10-minute computer adaptive assessment
- Star Math – approximately 15-minute computer adaptive assessment
- SAEBRS (Social Academic Emotional Behavior Risk Screener) – 19-question observational survey

BEFORE TESTING

Prior to administering the KRA, all Test Administrators should:

- Complete all required training and sign the [Maryland Test Administration and Certification of Training Form and Non-Disclosure Agreement](#). See “Educator Academy” in the Renaissance Growth Platform (RGP) for training modules.
- Read the [Test Administration Manual](#) (TAM).
- Prepare students for testing by using [Student Images](#), Introductory Videos in [English](#) and [Spanish](#), and/or [Clickable Sample Tests](#).
- Be prepared to respond to [Common Student Messages](#).
- Prepare all materials and ensure that technology is charged and functioning properly: student testing devices, headphones, and scrap paper/pencil (Star Math only).
- Know how to log students into RGP via a Single Sign On platform or URL and be prepared to enter the monitor password. Contact STC with questions.
- Read the [SAEBRS Administration Guidance](#), determine the 30-calendar day observation period, prepare to observe all students by taking anecdotal notes, and make a plan to collect feedback from others.

DURING TESTING

During KRA administration, all Test Administrators should:

- Follow the school testing schedule.
- Support students with logging into RGP and selecting the correct test.
- Monitor test completion via the [Record Book](#) or [Test Activity Report](#).
- Administer tests with fidelity. Test Administrators are permitted to assist students with technology but not academic test content. See the Test Security section of the TAM for more information.
- Observe students for 30-calendar days, record anecdotal notes, collect feedback from others, and enter SAEBRS ratings.

AFTER TESTING

After KRA administration, all Test Administrators should:

- Distribute and discuss KRA results with students' caregivers. The [Star Parent Report](#) can be printed and distributed as soon as the student finishes testing (be sure to uncheck "Grade Equivalent"). STCs will distribute Individual Student Reports (ISR) after the administration window. SAEBRS results should be discussed with parents through collaborative conversation.
- Evaluate assessment results with data teams to determine the next steps for instruction. See the [Data and Reports Guide](#) and the [Interpreting Data](#) and [Enhancing Instruction](#) webinars for more information.

SUPPORTING STUDENTS WITH DISABILITIES AND MULTILINGUAL LEARNERS

The [Student Supports for the Kindergarten Readiness Assessment \(KRA\) and Early Learning Assessment \(ELA\)](#) guidance document provides information about how to support students with disabilities and multilingual learners. Test Administrators should:

- Work with the School Testing Coordinator (STC) to be aware of and prepared to administer any accessibility features or accommodations needed.
- Work with the STC, Special Educators, and English language development (ELD) teachers to support students who are unable to pass the practice test by following the Additional Supports Decision Tree on page 10 of the Student Supports for the KRA and ELA document.
- Work with the STC and ELD teachers to determine when to administer tests in Spanish:
 - All students should attempt the Star Early Literacy assessment in English. Students who have Spanish indicated as the response to two (2) questions on the Home Language Survey (HLS) may also take the Star Early Literacy assessment in Spanish. Decisions about administering the Star Early Literacy assessment in Spanish will be made at the district/school level.
 - Students who have Spanish indicated as the response to two (2) questions on the Home Language Survey should take the Star Math assessment in Spanish. Schools may also choose to administer the Star Math assessment in English to better understand a student's knowledge, skills, and abilities if needed.

RENAISSANCE SUPPORT

Hours of Operation: Monday-Friday (excluding holidays), 6:30 AM – 7:00 PM CST

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